

Members Present:

President - Carole Smith
Vice President - Carol Davis
Trustee - James Musshafen
- Tiffany Passmore
- Kim Snyder
- Mark Strivings
- Elizabeth VenVertloh

Others Present:

Deborah Leh, Superintendent
Brad Zilliox, Secondary School Principal
Diane Kannel, Elementary Principal
Robert Persia, PPS Director
Beth Gillette, Business Manager
Judith Cianciola, District Clerk

Members Absent:

CALL TO ORDER – President C. Smith called the meeting to order at 7:00 p.m.

The *Pledge of Allegiance* was led by two students from the high school.

APPROVAL OF AGENDA

President, C. Smith, recommended the agenda be amended to include discussion about the NYSSBA Area 2 Director candidates as Item e.2 under Board Member Communications.

Trustee J. Musshafen moved, seconded by Trustee M. Strivings, to approve the agenda as amended.

Motion was approved 7-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

N/A

PRESENTATIONS/REPORTS/DISCUSSIONS

a. High School Update

B. Zilliox gave an update on events occurring in the High School. All fall sports have concluded and district teams were very successful this year. Recent celebrations included: Honor Roll Breakfast, National Honor Society Induction, Middle School/High School Talent Show and others. Seniors are busy sending in college applications and a Financial Aid meeting was well attended. B. Zilliox also encouraged everyone to attend the upcoming winter concerts.

b. Update on Implementation of Dignity for All Students Act

B. Zilliox and J. Smith presented an overview and update on the implications of the Dignity for All Students Act and the work the District has been doing to support its implementation.

c. Budget Presentation 2013-2014: Staffing and Enrollment Projections

D. Leh presented an overview of staffing and enrollment projections for next year. This is the first presentation in the 2013-2014 budget development process. District objectives were reviewed, as well as the budget timeline, class size considerations, and challenges the district faces for next year.

d. Superintendent's Report

- 1) Capital Project – D. Leh provided an update on the Capital Project. Mike Ebertz from SEI Design Group was present to answer any questions.

- 2) Holiday Concerts – D. Leh reminded everyone of the upcoming winter concerts. It is an opportunity to see the musical talents of our District's students.
- 3) Middle States Accreditation – D. Leh provided an update on the Middle States Accreditation process. Based on the registration form, the District has been invited to complete an application to become a candidate for accreditation. Thereafter, the District's application will be reviewed to determine whether the District will progress to a Candidacy visit.

e. Board Member Communications

- 1) Audit Committee – K. Snyder reported on the recent Audit Committee meeting which covered the report from the Claims Auditor. The Single Audit report was also covered at the meeting. There were only minimal findings mentioned in both reports. K. Snyder commended the Business Office on the great job that has been done through this year's transitional period.
- 2) NYSSBA Area 2 Director Candidates – C. Smith discussed the opening of the NYSSBA Area 2 Director's position and the two candidates that were running. Information was provided on each candidate. C. Smith announced a straw vote that resulted in all seven Board members voting for Candidate, Rodney George. C. Smith will email the results to NYSSBA.

TREASURER'S REPORT – The Board received the Treasurer's Report for October, 2012.

NEW BUSINESS

a. Approval of Minutes of Board Meeting held on November 26, 2012

Trustee K. Snyder moved, seconded by Trustee M. Strivings, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, hereby approves the minutes of the Board meeting held on November 26, 2012.

Motion 7-0.

b. Approval of SEQRA Lead Agency Resolution for Capital Project

Trustee J. Musshafen moved, seconded by Trustee K. Snyder, to approve the following:

WHEREAS, The Board of Education (BOE) of Wheatland-Chili Central School District (WCCSD or the "District") owns TJ Connor Elementary School, Wheatland-Chili Middle High School, and the Bus Garage, all of which are located in the Village of Scottsville, Town of Wheatland, County of Monroe;

WHEREAS, upon review of applicable documentation including a proposed scope of work for certain capital improvements and upgrades to various structures associated with the referenced school building facilities and upgrades and replacements of facilities associated with the referenced school sites including but not limited to: 1 replacing and upgrading various exterior windows and doors, 2. constructing upgrades to interior and exterior features of the referenced buildings including to walls, doors and other structures to meet various codes; 3. upgrading and replacing flooring, plumbing systems, air handling and ventilating equipment, and HVAC systems 4. upgrading and renovating various educational areas within the buildings associated with the above schools including to music rooms, auditorium facilities and other areas; 5. renovating and upgrading toilet rooms, 6. replacing and upgrading various lighting fixtures associated with gymnasium and auditorium areas; 7. renovating kitchen areas, as well as 8. upgrading, and replacing facilities and improvements to athletic fields including soccer field upgrades, event lighting, tennis court reconstruction, and track reconstruction, 9. replacing and upgrading walking paths as well as 10. the addition of event lighting at the existing track and field complex at the Middle High School as more fully set forth in the

documents on file with the District identifying the specific scope of work (hereinafter “the 2013 Capital Improvement Project”) the District has concluded that the 2013 Capital Improvement Project involves the for the most part routine maintenance, repair, rehabilitation, reconstruction, and/or replacement work at existing District properties currently dedicated to educational uses as well as certain other upgrades and modifications, , and therefore pursuant to the New York State Environmental Quality Review Act including its applicable regulations (“SEQRA”) including pursuant to 6 NYCRR 617.2 (ak) the District finds that the 2013 Capital Improvement Project qualifies as an unlisted action;

WHEREAS, to, in accordance with the provisions of 6 NYCRR Part 617.6 (b)(4) the District intends to serve as Lead Agency for the uncoordinated SEQRA review of this unlisted action, and, in this capacity, will determine if the proposed action will have a significant effect on the environment;

WHEREAS, the District has caused the preparation of part I of the Short Environmental Assessment Form (EAF) and has commissioned the completion of the preparation of the remaining parts of the EAF for assessing the potential adverse environmental impacts that may result from the construction of the 2013 Capital Project,

WHEREAS, the District as Lead Agency will undertake an uncoordinated review of this action. Now therefore, be it

RESOLVED, that the District finds that the 2013 Capital Project qualifies as an Unlisted action under the;

FURTHER RESOLVES, that the District shall conduct an uncoordinated review of the 2013 Capital project;

FURTHER RESOLVED, the District accepts Part I of the Short Environmental Assessment Form for the 2013 Capital project, as prepared by SEI Design Group, Architects, PC.

FURTHER RESOLVES, that the District hereby designates its intention to serve as Lead Agency for the SEQRA uncoordinated review of this unlisted action, .

FURTHER RESOLVES, that the action IS NOT located in an agricultural district,

This Resolution shall take effect immediately.

Roll Call Vote: C. Davis – yes, J. Musshafen – yes, T. Passmore – yes, C. Smith – yes, K. Snyder – yes, M. Strivings – yes, E. VenVertloh - yes

c. Acceptance of Single Audit Report for Year Ended June, 2012

Trustee M. Strivings moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby accepts the Single Audit Report for Year Ended June, 2012.

Motion 7-0.

d. Approval of Corrective Action Plan for the External Audit for Year Ended June, 2012

Trustee C. Davis moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby approves the corrective action plan in response to control related matters identified in the External Audit report for Year Ended June, 2012.

Motion 7-0.

e. Approval of Budget Transfers

Trustee K. Snyder moved, seconded by Trustee M. Strivings, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following budget transfers:

To: A-01-2815-160-530	From: A-01-2815-400-000	Amount: \$ 5,050
To: A-01-2815-160-530	From: A-80-9020-820-000	Amount: \$ 5,711
To: A-01-1310-490-000	From: A-80-9010-810-000	Amount: \$33,583
To: A-01-1310-490-000	From: A-01-1310-160-510	Amount: \$13,888
To: A-01-1310-490-000	From: A-01-1345-160-510	Amount: \$10,929
To: A-01-1310-490-000	From: A-01-1325-160-530	Amount: \$ 7,250

Motion 7-0.

f. Approval of High School Senior Class Trip

Trustee C. Davis moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the high school senior class trip to Washington, DC and Baltimore, MD on April 26-28, 2013.

Motion 7-0.

g. Personnel Actions

1) Approval of Substitute Appointment – Certificated Staff

Trustee K. Snyder moved, seconded by Trustee M. Strivings, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following certificated substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Kerry Hallock	Teacher	\$80/day	December 11, 2012

Motion 7-0.

2) Approval of Part-Time Long-Term Substitute – Classified Staff

Trustee E. VenVertloh moved, seconded by Trustee K. Snyder, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following part-time long-term substitute:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Dates</u>
Sandra Stryker	Teacher Aide	\$8.47/hr.	December 11, 2012 -June 30, 2013

Motion 7-0.

3) Approval of Salary Adjustment – Certificated Staff

Trustee E. VenVertloh moved, seconded by Trustee J. Musshafen, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following salary adjustment under the Strengthening Teacher and Leader Effectiveness (STLE):

<u>Name</u>	<u>Additional Hours</u>	<u>Rate</u>	<u>Effective Date</u>
Susan Johnson	240 hours through June 30, 2013	\$28.33/Hr.	December 11, 2012

Motion 7-0.

4) Approval of Substitute – Classified Staff

Trustee K. Snyder moved, seconded by Trustee M. Strivings, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
Brad Morningstar	Bus Driver	\$12.00	December 11, 2012

Motion 7-0.

5) Approval of Unpaid Leave – Classified Staff

Trustee E. VenVertloh moved, seconded by Trustee C. Davis, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leave of absence:

<u>Name</u>	<u>Effective Date</u>
Karen Berg	December 11, 2012 – January 1, 2013

Motion 7-0.

EXECUTIVE SESSION

Trustee J. Musshafen moved, seconded by Trustee M. Strivings, to adjourn into Executive Session to discuss the preparation, grading and administering of assessments at 8:20 p.m.

Motion 7-0.

Trustee C. Davis moved, seconded by Trustee E. VenVertloh, to reconvene the meeting at 9:25 p.m.

Motion 7-0.

ADJOURNMENT

Trustee E. VenVertloh moved, seconded by Trustee K. Snyder, to adjourn the meeting at 9:26 p.m.

Motion 7-0.